



FOCUS

SPRING 2004

REPORT FROM CITY HALL

**SAN BRUNO
CITY COUNCIL**

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Larry Franzella

Vice Mayor
Irene O'Connell

Councilmembers
Ken Ibarra
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Jim Ruane

City Manager
Connie Jackson

Assistant City Manager
Steve Rogers

City Clerk
Ed Simon

City Treasurer
Karen Hornung

**City of San Bruno
Online Address:**
<http://www.ci.sanbruno.ca.us>

We welcome your comments.
Please call Steve Rogers,
Assistant City Manager, at
(650) 616-7051, or email him
at srogers@ci.sanbruno.ca.us.

City of San Bruno
567 El Camino Real
San Bruno, CA 94066

Wireless 9-1-1

In January, the City of San Bruno Police Department became one of the first agencies in San Mateo County to begin accepting wireless 9-1-1 calls. Currently, all 9-1-1 calls made from wireless telephones are routed to the California Highway Patrol (CHP) Communications Center in Benicia, California. The number of wireless calls received each day by CHP is overwhelming, often overloading their telephone system. This causes delays in the initial call being answered, with a second delay experienced by the caller while he/she is transferred to the appropriate agency.

Each wireless vendor (the service provider for the individual cell phones) has many cell sites located within the San Bruno City Limits. Several months ago, a Police Department representative met with CHP and eight of the major wireless vendors. San Bruno Police agreed to answer calls from cell sites within the City limits, which do not include any free-ways, as CHP must maintain those.

The first vendor to switch over their cell sites is Verizon Wireless. This should be accomplished the week of January 5. Following Verizon will be Metro PCS and so on, until all wireless carriers have switched. When the dispatcher receives the call, the only information received under Phase I of the project is your cell phone number and the location of the cell site you reached, which is given in latitude and longitude. Under Phase



II of the project, should your cell phone be equipped with a Global Positioning Device (or GPS chip), your actual location, by latitude and longitude, within 50 meters, will be displayed. By the end of 2005, all new cell phones will be equipped with GPS! The most important thing to remember when calling 9-1-1 from any telephone is to provide your phone number and exact location, as best you can, to the dispatcher!

What this means to the citizens of San Bruno is better public service by more timely response to emergencies reported from cell phones. It is important to note, however, that San Bruno is one of the few agencies currently participating, and depending upon the cell site that your wireless phone 'bounces' off of, you may or may not talk immediately to a San Bruno PD dispatcher. We anticipate that, in time, all San Mateo County agencies will participate.

PRST STD
U.S. POSTAGE
PAID
SAN BRUNO, CA 94066
PERMIT # 84

Postal Customer

Caltrain grade separation update

On December 4, 2003, the San Mateo County Transportation Authority allocated \$5 million of Measure A funds to Caltrain for the design of the San Bruno grade separation project. The project, which has been in the planning and development phase since the middle of 2001, will now move into the final design phase.

This latest funding action by the Transportation Authority follows an earlier action by the Peninsula Corridor Joint Powers Board (JPB, who is the governing board of Caltrain). On November 6 at 10:00 AM in San Carlos, the Caltrain/JPB Board took formal action that accepted the July 2003 Project Study Report for the San Bruno Grade Separation and New Station Project, and authorized the Executive Director to enter into an MOU with the City of San Bruno regarding issues associated with the project's construction. This action, combined with the December funding approval from the Transportation Authority, makes this project much more of a reality.

The final design of the project is perhaps the most critical and complex phase of the project, where several important tasks will be advancing on parallel schedules:

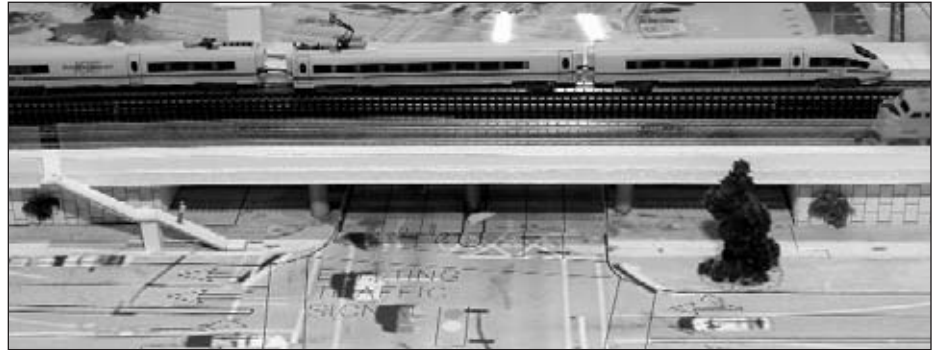
- ◆ Caltrain and City of San Bruno must develop and enter into a memorandum of understanding (MOU) that will detail the roles each agency will play in the design, construction, and future operation of various aspects of the project.

- ◆ Caltrain must select an engineering consultant and put them to work to prepare the detailed bid documents, establish the boundaries for any right-of-way that may need to be acquired, work out the construction staging schemes, and finalize the cost estimates.

- ◆ Caltrain must obtain any necessary permits and temporary construction easements.

- ◆ Caltrain must file the appropriate environmental documents.

At this point in time, Caltrain's



project remains on the schedule that was published in the July 2003 Project Study Report. That schedule called for the design consultants to be selected and under way by the end of January 2004. The design will last at

least one year, and finalization of the utility relocation plan will extend approximately 2 months beyond that time (into March or April 2005). After that, the primary construction contract should be ready to go out to bid.

HDTV on the horizon

San Bruno Municipal Cable TV currently offers excellent customer service, analog and digital cable programming, a state-of-the-art delivery system, television coverage of community events, and High-Speed Internet Service. As we continue to strive to bring you quality services, we are also looking ahead to offer new technologies. What's next?

Next on the frontier is High Definition Television. HDTV is a higher resolution (1280x720 or 1920x1080) digitally delivered television system with a larger screen ratio (16:9) than the standard 4:3 analog systems that most of us have today. Programs recorded in HDTV and broadcast in that format will display television pictures that are noticeably sharper, have 3-D qualities, all with a wider screen format. The pictures are stunning and have been compared to a movie theater appearance, all with superb clarity. Some local broadcasters in this market are beginning to include the HDTV format as part of their program line-ups. Several cable channels have also begun including this format with their programming, with plans to expand their carriage of HDTV. Here's how it works...

The delivery of HDTV via a cable system requires that San Bruno Municipal Cable install equipment at our facility to deliver the signal to you. We will transmit the HDTV signal to you in a compressed format over our existing fiber-optic hybrid cable system. If you choose to receive this service, you will need our digital converter with Digistar Service, an HDTV package, and a High Definition "compatible" Television set. The HDTV set should support 720p or 1080i with "YPbPr" inputs. That's it!

As you know, HDTV compatible sets are still fairly expensive, but the prices have come down compared to a few years ago. As more programming becomes available and the demand for HDTV goes up, manufacturers will increase production, and prices will come down even more.

San Bruno Cable customers can expect to be able to order this service within the next several months.

If you have questions regarding this new service, please call our customer service department at 877-8889. You may also contact us at support@sanbrunocable.com and we will respond via email.

The Teen Advisory Board

It's the last Wednesday of the month, and 15 teenagers from the ages of 13-17 have come straight from school to the Library meeting room. They sit at large tables facing one another. They say hello, and talk about school while eating chips and cookies. Some flip through the graphic novels casually left on top of the table. "This book needs to be smaller," one teen says about an 8-inch Boneyard comic. "It should be like this one," she points to a 5-inch Meridan comic. "That one fits in my bookbag better." Around 5:15 p.m., the meeting is officially called to order, and these teens get down to business. The agenda is passed out, and additions and changes are made. At this meeting, the main items are the Teen Corner on the impending Library Web site and discussion of a possible intergenerational program.

This is a typical meeting of the San Bruno Library Teen Advisory Board (TAB). More and more high schools are requiring their students to perform a minimum number of hours of community service before they can graduate. Many smaller-sized libraries don't have enough activities that warrant community service and, in the case of San Bruno Public Library, not enough activities for teenagers in general. Although the Library strives to meet the needs of all public users, there isn't enough space for teens to meet, socialize, and work in a group as many teens do. Staffing is also an issue; developing teen programs takes time, and it is not always easy to figure out the interests of fickle teens. With the assistance of a member of the Library staff, teen volunteers serve as an advisory board for the Library. Once a month for an hour and a half, teens advise Library staff on ways to make the Library more teen friendly, assisting in areas of collection development, services, and programs. Unlike other volunteer opportunities that include short-term task-oriented projects such as shelving books and filing, the TAB is for teens who want to share their voice and want to help create a Library that can



San Bruno Firefighters demonstrate new pet oxygen masks that can be used when animals are exposed to smoke during a fire. The masks are specially made for animals and were provided to the Fire Department by a donation from the Peninsula Humane Society. In the photo, from left to right, are Firefighter Paramedic Chris Fraser, City Clerk Ed Simon, Ed's dog Yukon, and Firefighter Paramedic Jim Houlihan.

better serve the needs of future users. Librarian Tara Rivera, who currently supervises the TAB, requires all teens to fill out an application and to meet with her for a brief "interview." She also provides any necessary training that they may need in order to complete projects. TAB member Christina Carey says, "The Teen Advisory Board is great because it allows me to meet people my age outside of my school and in my area, and it enables me to help the community as a whole."

What makes the SBL TAB so unique is its flexibility. Teens who intend to volunteer for longer periods of time form the core of the group and assist with continuity of the program; those who want to volunteer for shorter periods can become involved with shorter-term activities such as creating recommended book lists or filling out purchase request slips. All teens are required to have an email address that they check at least three times a week. Many tasks and projects can be completed via email, and members are sent updates via the TAB electronic mailing list. Teens who don't have email addresses are helped in obtaining one.

The TAB is also experimenting with taking meetings online. Virtual meet-

ings, meetings done in an AOL instant message chat room, can help get the input of teens who cannot make a meeting due to a prior scheduling commitment. Rivera, who recently facilitated such a meeting, felt there were some kinks to work out: "It was confusing at first. Everyone wanted to talk at once. When someone would come late, we would all have to stop the meeting to introduce ourselves because we couldn't see each other. And some teens cannot type as fast as others. There were some frustrated teens who wanted to add something, but then would get interrupted."

At this time, the TAB is working on creating a Teen Library User Survey that they can distribute to their classmates so that they can find out which teens are using the Library and what programs they would like to see the Library offer. Members are also working in teams on the Teen Corner at the Library Web site; after much discussion and a vote, Music, Books, and Games teams were considered the main priority. Some teens are writing reviews, and others are working on the Web-design. If you know of a teen leader who might be interested in being involved with the TAB, contact Tara Rivera at 650-616-7078 or rivera@plsinfo.org.

New city budget cuts - budget re

Budget projections for the next four years show that the City will have to make up revenue shortfalls of up to \$2,800,000 annually. City Council action to address these deficits has reduced services for the public and resulted in a smaller City organization with fewer employees.

The general economic downturn has reduced City revenues and created a gap in the City's balanced budget. Each year, the City Council must approve and maintain a balance between revenues and expenditures. Through two rounds over the past 10 months, the City Council has approved actions to return to a balanced budget for 2003-04 and beyond.

Sales tax and hotel occupancy tax and airport parking tax revenues have all declined during the economic recession and the drop-off in tourism in the region. Sales tax remains the

highest single City revenue source, but it is projected to be \$350,000 under budget. Hotel tax revenue has reached a six-year low, and airport parking tax revenue is now estimated at \$280,000 under budget.

Round 1-The Budget Deficit Reduction Response Plan

Based on financial projections developed in early 2003, the City Council approved a number of actions to return to a balanced budget—the Budget Deficit Reduction Plan. All departments reduced non-essential operating expenses, implemented a General Fund-employee hiring freeze, and the City Council approved program and service suspensions.

Round 2-The 2003-05 Budget Reorganization and Revision Plan

After implementing Round 1 reductions, updated projections showed the

City facing an additional \$1,167,041 budget shortfall for the year ending June 30, 2004. On January 13, 2004, the City Council approved the 2003-5 Budget Reorganization and Revision Plan addressing the additional budget deficit. The major belt-tightening measures in the plan include:

- ◆ Freeze hiring of an additional 5 positions (A total of 13 positions, including 4 in the Police Department, will remain vacant—nearly 7% of all General Fund positions. Vacant positions affect the level of police, library, recreation, planning, engineering, and street, park, and City building maintenance services).
- ◆ Curtail level of park and street maintenance.
- ◆ Eliminate Sunday Library hours (Open hours from 12 noon to 4:00 p.m., started in 1998, will be eliminated).
- ◆ Periodic reductions for the number

City of San Bruno New Business Licenses for 07/01/03 through 12/31/03

These businesses have opened in San Bruno or had a change in ownership. We encourage you to visit these new businesses and shop locally, as a portion of the sales tax paid is returned to the City and used to provide City services.

BUSINESS NAME	BUSINESS TYPE	BUSINESS ADDRESS	PHONE NO.
7 Express Liquor	Grocery Store	763 Huntington Ave	650 588-6899
A-1 Test Only Smog Center	Smog Testing	236 El Camino Real	650 589-3252
C & M Automotive	General Auto & Engine Repair	1157 Montgomery Ave	650 952-5105
C and K Wholesale LLC	Fish Products-Wholesale	1177 Montgomery Ave	650 225-0333
C B Express	Customs Broker	1065 Sneath Lane	650 875-9211
Care Value Corporation	Tutorial Nursing Courses	1150 Bayhill Dr #345	650 952-5917
Cugini Delicatessen	Delicatessen	521 San Mateo Ave	650 952-6475
Days Inn of San Bruno	Hotel	1550 El Camino Real	650 616-9600
Jays Fineline Tattoo & Body Piercing	Tattoo Parlor and Body Piercing	990 El Camino Real	650 952-8289
Laser City Home Entertainment	Consumer Electronics Stores	412 San Mateo Ave	650 266-8008
Law Offices of Deborah Ann Ram	Legal Services	456 San Mateo Ave #11	650 872-8086
Linden Olympic Auto Service	General Auto Repair	1077 San Mateo Ave	415 816-8388
Midas Shop	Auto Repair	700 El Camino Real	650 588-6672
Party 4 Less	Party Goods and Retail Items	494 San Mateo Ave	650 952-4123
Raisa Shvartsburg-Skin Care	Rents Station at Beauty Salon	725 Camino Plaza	415 378-0699
Roma Deli	Delicatessen	424 San Mateo Ave	650 589-2360
Solnaptic Solutions	Computer Consulting	1710A El Camino Real	415 589-0789

Reorganization and revision plan

of fire apparatus in service (Costs necessary for overtime scheduling will be reduced by taking apparatus out of service 16% of the year. Response times for fire and medical emergencies will increase during these periods).

- ◆ Increase Community Development conditional use permit fees.
 - ◆ Use reserves to fill the remaining gap up to the \$1,800,000 deficit reduction target.
- Further impacts to City revenues

(creating a larger deficit) from State actions undertaken to balance its budget remain unknown. The Legislature is addressing the Governor's budget proposal to seize more revenue belonging to cities.

State aims to raid City revenues—again

As the State wrestles with its budget deficit, keeping property tax and Motor Vehicle License Fee (VLF) revenues that benefit residents of cities and counties has emerged as a significant issue in the public debate and a source of conflict between the State of California and local governments.

Cities and counties have lost billions of dollars to the State since 1980-81—as the State taps local revenues each time it faces severe budget pressures. San Bruno has lost over \$10,000,000 in arbitrary State money grabs over the past 24 years. The most significant shift has been with property taxes, and the Governor has proposed the State taking even greater amounts, and there is the threat of losing about two-thirds of the annual VLF revenue the City receives.

Last year, San Bruno received \$3,662,000 in property tax and \$2,542,000 in VLF revenues. One-half of this total, \$3,151,600, supports the City's Police and Fire Departments (the total Police budget amounts to \$8,706,000 and the Fire Department's budget amounts to \$5,228,000, leaving over \$10,000,000 of the combined budgets to be covered by other sources).

Another Property Tax Grab by the State?

The Governor's proposed budget calls for the State to unilaterally seize an additional \$1.3 billion in local government property tax revenue and shift this amount to schools. This transfer decreases the State's funding obligation to education. The State began a comparable shift in 1992-93, now diverting over \$900,000 annually from San Bruno to the State's Educational Revenue Augmentation Fund (ERAF). The Governor now proposes shifting an additional \$1.3 billion from local governments, \$250,000 from San Bruno.

Why VLF Revenue Is Important

The VLF is an annual fee on the ownership of a regis-

tered vehicle. It has been assessed on registered vehicles in California in place of taxing vehicles as personal property. The fee is collected by the DMV and distributed to cities and counties. As with other "property taxes" going to local governments, this revenue goes to cities and counties for their basic operations.

In 1999, the State began a phased reduction in the VLF charged to car owners—with a State guarantee to make up the difference to local governments by using its own General Fund revenue—as their automobiles were registered. In the most recent year, the VLF was reduced by 67%, and now the State's guarantee of backfilling lost revenue to cities and counties is uncertain. Since 1935, VLF has been a necessary and significant city and county revenue (third largest source of general purpose tax revenues); the State only collected the revenue intended for local governments.

The State has reversed course several times on further impacting the City financially. Initially, the City lost \$487,000 in VLF this year, and an additional \$1,200,000 looked to be at risk next year. The \$1,200,000 reduction appeared to impact the City as soon as the current fiscal year when the Governor lowered the VLF immediately following his inauguration. Then, in late December, the Governor ordered that full VLF payments be resumed (the State backfill). Where the City sits relative to potential State action remains unclear in that the Governor's actions are unprecedented.

The State's diversion of local tax dollars harms San Bruno and other local governments' abilities to provide police, fire, libraries, and road and street maintenance. For San Bruno residents to continue benefiting from City services near the level they currently enjoy, it is important for the State to stop seizing City property tax revenues and live up to its guarantee and maintain full transmittal of VLF revenue to the City.

A new look for San Bruno's playgrounds

With the recent completion and City Council acceptance of the Comprehensive Parks and Recreation Facilities Master Plan, the Recreation Services Department and Parks Division will soon begin the process of upgrading older children's playground equipment and installing new playground equipment in various City parks in 2004.

The Comprehensive Parks and Recreation Facilities Master Plan was accepted by the City Council in December 2003. A key component and priority of the Master Plan is replacement of previously removed playground equipment that no longer meets existing National Playground Safety Institute standards.

In Phase One, previously removed playground equipment will be replaced, and new park restrooms will be installed at Grundy and Pacific Heights Parks. The playground equipment will include new slides, spring toys, and other similar play apparatus. Additionally, due to strong community interest, several reserved picnic sites will be added to Gundy and Commodore Parks this spring. It is anticipated that Phase One efforts will commence Spring 2004.

In Phase Two, new age-appropriate playground equipment will be installed at several area parks, replacing playground equipment that is no longer functioning properly, or upgrading older play equipment that has exceeded its scheduled life expectancy. Phase Two will begin in late Spring/early Summer 2004.

Phase One and Phase Two funding will come primarily from Proposition 12 and Proposition 40 park bond funds previously secured by the City.



Neighborhood Watch

The San Bruno Police Department, with assistance from the San Bruno Citizens Crime Prevention Committee, has started the Neighborhood Watch program in the City of San Bruno.

The Neighborhood Watch program encourages neighbors to get to know one another and work together to promote and maintain a safe neighborhood.

Neighborhood Watch creates a partnership between local law enforcement and the community. The program begins with a group of neighbors who want to participate in the program. A police officer provides training for the group on crime prevention strategies, including how to recognize and report suspicious activity that occurs in their neighborhood. The group then elects a spokesperson (or block captain) to act as the official liaison for the Neighborhood Watch group and the Police Department. Neighborhood Watch has proven to be an effective tool in preventing crime and uniting neighbors.

There are several Neighborhood Watch groups that are active throughout San Bruno. If you are interested in crime prevention, and wish to form a partnership with your neighbors and law enforcement, you may contact the San Bruno Police Department's Neighborhood Watch Coordinator at 616-7100. You will be given information on how to start a Neighborhood Watch program, or how to join an existing program in your area.



Planned roadway improvements on El Camino Real

The City is in the final stages of designing a proposed \$8 million roadway improvement project that will improve traffic circulation and mitigate traffic impacts from surrounding new development along the stretch of El Camino Real from I-380 to Sneath Lane.

This project was first identified as a needed improvement to the intersection of El Camino Real at Sneath Lane as part of BART's Environmental Impact Report. Then, while evaluating the traffic circulation in the vicinity of this intersection, it was determined that a new intersection would be needed in front of The Shops at Tanforan to support their renovation plans.

Shortly thereafter, the Sares/Regis Group submitted plans to redevelop the former Navy site that required an access point out to El Camino Real. When combined with the enhanced access desired by the plans for The Shops at Tanforan's renovation, the result was a plan for a new four-legged intersection on El Camino Real located midway between I-380 and Sneath Lane.

The following is a summary of the major project elements that are planned:

- ◆ Widening of El Camino Real from the I-380 westbound off-ramp to Sneath Lane with an exclusive northbound right-turn lane;
- ◆ Modification to the existing El Camino Real at Sneath Lane intersection to provide dual left-turn lanes on El Camino Real and an exclusive right-turn lane at each leg of the intersection. Modifications to the traffic signal at this location will also be made to accommodate the new lane geometry;
- ◆ Construction of a new mid-block signalized intersection on El Camino Real between I-380 and Sneath Lane that will serve The Shops at Tanforan

and new street network being built at the former Navy Site;

- ◆ Widening of the I-380 westbound off-ramp turn pocket to provide additional right-turn storage capacity. Modifications to the traffic signal at this location will also be made to accommodate the new lane geometry.

The total project cost, including right-of-way acquisition, is estimated at \$8 million. Various funding sources are involved, including a Federal Congestion Mitigation and Air Quality (CMAQ) Grant, Housing Incentive Program (HIP) Grant, Transit Oriented Development (TOD) Grant, developer impact fees collected from BART, The Shops at

Tanforan and Sares/Regis, Measure A (half-cent sales tax) revenue, and Gas Tax revenue.

Construction is tentatively scheduled to begin in the Spring of 2004, pending the City Council's approval of right-of-way acquisition needed for the project and authorization for the project to proceed. The Shops at Tanforan, in conjunction with one of their development conditions, has already demolished a vacant bank building that was in the way of the new intersection's alignment. The project will take approximately nine months to complete and should be finished in time for the 2004 Holiday Season.

Meet the new Community Development Director

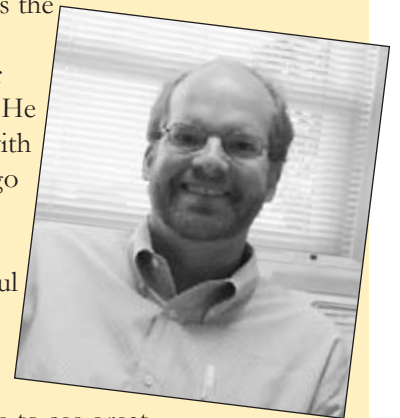
City Manager Connie Jackson recently announced the appointment of Thomas Williams as the City's new Community Development Director. The City completed a statewide recruitment for this opening upon the retirement of George Foscardo. George worked for the City as the Community Development Director for 17 years and retired at the end of 2003.

Mr. Williams was selected after an extensive recruitment. He comes to San Bruno from Los Gatos, where he served as the Assistant Community Development Director. Tom previously served as an Associate Planner and Senior Planner for the city of San Diego. He holds a B.A. degree in public administration, with a concentration in city planning from San Diego State University.

When asked about his initial impressions, Williams responded: "San Bruno is a wonderful city with some very exciting projects that I believe will be a great addition and contribute to the retail and shopping needs of the community. The City is well positioned to continue to see great improvements that will help retain existing businesses and attract those that could fill an unmet demand. It is also important to reach out to existing businesses and residents in an effort to make improvements."

His responsibilities include the day-to-day management of 24 employees providing current planning, long-range planning, building inspection, proactive code enforcement, and Redevelopment Agency programs and projects.

Welcome to San Bruno, Tom Williams!



Focus on ... **your questions**

Q: What should a motorist do at an intersection when the signals are out and there are no traffic controls?

A: When traffic signals are out due to power outages such as those during severe winter storms, drivers should treat the intersection as if it is controlled by four-way stop signs.

Q: How long can a car be parked on a city street?

A: The San Bruno Municipal Code states that no vehicle shall be parked for more than 72 hours. If you believe that a vehicle has been abandoned on a city street, you can report it to the Police Department at (650) 616-7100.

Q: Reserved picnic sites at San Bruno Park are always filled and seem to have far more people than available picnic table space. Does the City have any plans to address this issue?

A: Yes. Beginning in 2004, several additional reserved picnic sites will be added to Grundy and Commodore Parks. They can be reserved through the Recreation Services Department. Additionally, Recreation Services Department has addressed the need to have various size picnic sites by merging some existing sites, creating small, medium, and large reserved sites. In the future, the Department plans on providing electrical power at several of these sites and replacing older barbecues with newer groups-size barbecues.

Q: Does the City provide garbage service within San Bruno?

A: Garbage collection is not a direct City service but is provided by a private firm-San Bruno Garbage Co.-through an exclusive franchise with the City. San Bruno Garbage also handles the collection of recyclables. The City bills residential customers for garbage/recycling services-bi-monthly bills including water and sewer charges.

If you have any problem or questions about garbage/recyclable service, contact San Bruno Garbage at (650) 583-8536. If you have any questions about your bill, contact the City's Finance Department at (650) 616-7086.

Q: I'd like to order Movies in Demand instead of renting movies. Where can I find a listing of upcoming movies?

A: If you have access to the Internet, visit www.indemand.com and select "Listings." Click "Your Listings" and type in your zip code. Choose either "2 PPV channels" (Analog) or "16 PPV channels" (Digital subscribers only), and you will see listings for upcoming weeks. You can also tune to Cable Channel 99 for upcoming movie listings within the hour.

Q: I got a new computer, and I want High Speed Internet access. What do I need?

A: First, be sure your computer has an Ethernet card. Second, you will need the appropriate cable modem and cabling. We offer that for \$50.00. Third, call 877-8889 for an installation appointment. Installation for Cable TV customers is free during our Internet Service promotion. (That's a \$99.00 savings.) Standard High Speed Internet Service is only \$29.95 per month for Cable TV customers.

Q: What number should I call for water turn-on/shut-off?

A: You can call (650) 616-7160 or (650) 616-7162. If you call these numbers during after-hours, there will be a recording to direct your call to the Police Department.

Q: How can I obtain a revocable permit if private improvements are encroaching onto City-owned property or right-of-way?

A: You can obtain a sample revocable permit form by contacting Public Works Department Engineering Division. The permit lists a number of documents that need to be submitted for review. The approval of the revocable permit is on a case-by-case basis and is subject to the condition that the encroachments do not interfere with any existing utilities and have no impact to public access.

Frequently Called Numbers (Area Code 650)

Building Permits

616-7076

Business Taxes & Licenses

616-7083

Cable TV

877-8889

City Clerk

616-7058

City Council

616-7060

City Manager

616-7056

Finance

616-7080

Fire - Business

616-7096

Graffiti Hotline

616-7141

Library

616-7078

Neighborhood

Improvement

616-7074

Recreation

616-7180

Human Resources

Division

616-7055

Parks

616-7195

Planning

616-7074

Police - Business

616-7100

Public Works/

Corp. Yard

616-7160

Public Works/

Engineering

616-7065

Senior Center

616-7150

Streets

616-7161

Utility Billing

616-7086

EMERGENCY

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